

# Medina County Building Department

Charles E. Huber  
Building Official  
  
mcbd@medinaco.org



Permit Center  
791 W. Smith Rd.  
Medina, Ohio 44256

[www.building.co.medina.oh.us](http://www.building.co.medina.oh.us)

(330) 722-9223  
(330) 225-7100  
(330) 336-6657  
Fax: (330) 764-8204

Source: Medina County Building Regulations Appendix II

## FEE SCHEDULE

ALL AREA AND PERIMETER MEASUREMENTS SHALL BE MADE ON THE EXTERIOR OF STRUCTURE SURFACES.

## RESIDENTIAL FEE SCHEDULE

ALL RESIDENTIAL PERMITS ARE SUBJECT TO AN ADDITIONAL 1% STATE FEE BASED ON THE TOTAL OF ALL CHARGES

AN APPLICATION AND PLAN REVIEW FEE ARE REQUIRED WITH ALL RESIDENTIAL PLANS SUBMITTED FOR APPROVAL.

RESIDENTIAL PLAN REVIEW FEE SCHEDULE	
DWELLING	\$60.00
ACCESSORY BUILDING, DECK AND MISC. (All others)	\$32.50
SPRINKLER SYSTEM	\$117.00

## RESIDENTIAL PERMIT FEE SCHEDULE

RESIDENTIAL BUILDING	BASE FEE	SQ FT OR ADDITIONAL FEE
NEW, ADDITION OR ALTERATION	\$78.00	\$0.09/SF
MANUFACTURED HOME – (HUD)	\$208.00	\$100.00 EACH SEAL
INDUSTRIALIZED UNIT – (OHIO)	\$78.00	\$0.09/SF
FIREPLACE, WOODSTOVE, OR CHIMNEY ONLY	\$78.00	\$19.50 each additional unit
PHASED PLAN APPROVAL FOOTER AND/OR FOUNDATION ONLY	\$90.00	

RESIDENTIAL ELECTRICAL	BASE FEE	SQ FT OR ADDITIONAL FEE
NEW, ADDITION OR ALTERATION	\$78.00	\$0.07/SF
TEMPORARY SERVICE OR LIGHTING ONLY	\$78.00	
SERVICE ONLY – NEW, UPGRADE OR REPAIR	\$78.00	\$19.50 each additional unit
GENERATOR	\$78.00	\$19.50 each additional unit
LIGHT FIXTURES ONLY	\$78.00	
EXTERIOR LANDSCAPE/LOT LIGHTING	\$78.00	
WELL, SEPTIC, EMPTY RACEWAY OR TRENCH	\$78.00	\$19.50 each additional unit
APPLIANCE HOOKUP	\$78.00	\$19.50 each additional unit
ELECTRIC FURNACE – NEW OR REPLACEMENT	\$78.00	\$19.50 each additional unit
ABOVE GROUND SWIMMING POOL	\$78.00	
IN-GROUND SWIMMING POOL	\$130.00	
HOT TUBS AND SPAS	\$78.00	

RESIDENTIAL MECHANICAL (HVAC)	BASE FEE	SQ FT OR ADDITIONAL FEE
NEW, ADDITION OR ALTERATION	\$78.00	\$ .04/SQ FT
AIR CONDITIONING - ADD ON OR REPLACEMENT	\$78.00	\$19.50 each additional unit
HEATING APPLIANCE - ADD ON OR REPLACEMENT	\$78.00	\$19.50 each additional unit
GAS PIPING SYSTEM – SEPARATE APPLICATION	\$78.00	
RESIDENTIAL FIRE PROTECTION	BASE FEE	SQ FT OR ADDITIONAL FEE
SPRINKLER SYSTEM	\$78.00	\$0.03/SQ FT

## COMMERCIAL FEE SCHEDULE

ALL COMMERCIAL PERMITS ARE SUBJECT TO A 3% STATE FEE  
BASED ON THE TOTAL OF ALL CHARGES

<b>COMMERCIAL PLAN REVIEW FEE SCHEDULE</b>		
AN APPLICATION AND PLAN REVIEW FEE ARE REQUIRED WITH ALL COMMERCIAL PLANS SUBMITTED FOR APPROVAL.		
AREA OF CONSTRUCTION (SQUARE FEET)	ALL USES EXCEPT FACTORY & STORAGE	FACTORY, STORAGE, SPRINKLER & FIRE ALARM
0 – 500	\$88.00	\$88.00
500 - 1,999	\$282.00	\$238.00
2,000 - 3,999	\$315.00	\$282.00
4,000 - 5,999	\$348.00	\$282.00
6,000 - 7,999	\$381.00	\$315.00
8,000 - 9,999	\$414.00	\$348.00
10,000 – 19,999	\$447.00	\$381.00
20,000 – 39,999	\$480.00	\$414.00
40,000 – 59,999	\$513.00	\$447.00
60,000 – 79,999	\$546.00	\$480.00
80,000 – 99,999	\$590.00	\$513.00
EACH ADDITIONAL 20,000 SQ FT ADD	+\$55.00	+ \$33.00
<p><b><u>COMMERCIAL PLAN REVIEW</u></b> IF ACTUAL COST OF PLAN REVIEW EXCEEDS SCHEDULE FEE LISTED ABOVE, THE PLAN REVIEW FEE WILL BE ADJUSTED TO REFLECT ACTUAL COST.</p>		

## COMMERCIAL PERMIT FEE SCHEDULE

COMMERCIAL BUILDING	BASE FEE	SQ FT OR ADDITIONAL FEE
NEW CONSTRUCTION, ADDITION, ALTERATION	\$180.00	\$0.11/SF
PHASED APPROVAL: FOOTING, FOUNDATION OR SHELL ONLY	\$180.00	\$0.11/SF
COMMERCIAL ELECTRICAL	BASE FEE	SQ FT OR ADDITIONAL FEE
NEW CONSTRUCTION, ADDITION, ALTERATION	\$90.00	\$0.08/SF
MULTI-UNIT – NEW CONSTRUCTION	\$90.00	\$0.08/SQ FT + \$23.00 each unit
PHASED APPROVAL: SERVICE OR LIGHTING ONLY	\$180.00	Interior lighting \$0.08/SF
SERVICE ONLY – NEW, UPGRADE OR REPAIR	\$90.00	\$23.00 each additional unit
TEMPORARY SERVICE OR LIGHTING ONLY	\$90.00	\$23.00 each additional unit
GENERATOR	\$150.00	\$23.00 each additional unit
SIGN	\$90.00	\$23.00 each additional unit
SWIMMING POOLS	\$150.00	
PARKING LOT & EXTERIOR LIGHTING	\$90.00	\$8.00 each fixture
GAS PUMPS	\$128.00	\$23.00 each additional unit
HEATING APPLIANCE - ADD ON OR REPLACEMENT	\$90.00	\$23.00 each additional unit
AIR CONDITIONING - ADD ON OR REPLACEMENT	\$90.00	\$23.00 each additional unit
COMMERCIAL MECHANICAL (HVAC)	BASE FEE	SQ FT OR ADDITIONAL FEE
NEW CONSTRUCTION, ADDITION, ALTERATION INCLUDES A/C	\$90.00	\$.05/SQ FT
MULTI-UNIT - NEW CONSTRUCTION	\$90.00	\$.05/SQ FT + \$23.00 each unit
PHASED APPROVAL: HEATING ONLY	\$180.00	\$23.00 each additional unit
HEATING APPLIANCE - ADD ON OR REPLACEMENT (AIR OR LIQUID LOW PRESSURE SYSTEMS)	\$90.00	\$23.00 each additional unit
AIR CONDITIONING - ADD ON OR REPLACEMENT	\$90.00	\$23.00 each additional unit
EXHAUST HOOD	\$90.00	\$38.00 each additional unit
COMMERCIAL FIRE PROTECTION	BASE FEE	SQ FT OR ADDITIONAL FEE
SPRINKLER SYSTEM	\$90.00	\$.03/SQ FT
FIRE ALARM SYSTEM	\$90.00	\$.02/SQ FT
LIMITED AREA; SUPPRESSION OR SPRINKLER	\$90.00	
HOOD SUPPRESSION	\$90.00	\$38.00 each additional unit

**MISCELLANEOUS FEES**

**(MAY NOT BE SUBJECT TO STATE FEE)**

<b>REGISTRATION OF ELECTRICAL OR MECHANICAL CONTRACTOR</b>	
REGISTRATION FEE – INITIAL OR RENEWAL	\$100.00
ADDITIONAL REGISTRATION When an individual or corporation holds more than one registration	\$100.00
WORK HAS BEGUN PRIOR TO REGISTRATION	\$200.00
<b>BUILDING, ELECTRICAL OR MECHANICAL INSPECTIONS</b>	
SPECIAL INSPECTIONS - Based upon one inspector spending not more than 1 hour of cumulative time	\$90.00
AFTER HOURS SPECIAL INSPECTION - Based upon one inspector	\$300.00
RE-INSPECTION FEE	\$75.00
<b>PERMIT LIST</b>	
WEEKLY	\$2.00
MONTHLY	\$6.00
FAXED WEEKLY	\$5.00
FAXED MONTHLY	\$10.00
<b>ADMINISTRATIVE PROCESSING FEES</b>	
RESIDENTIAL BOARD OF APPEALS	\$300.00
COMMERCIAL BOARD OF APPEALS	\$100.00
PARTIAL, TIME-LIMITED, & TEMPORARY CERTIFICATE OF OCCUPANCY	\$180.00
EXISTING BUILDING CERTIFICATE OF OCCUPANCY	\$180.00
OCCUPANT LOAD SIGN	\$180.00
TRANSFERS	\$75.00
COPIES (PER PAGE)	\$0.10
UNAUTHORIZED OCCUPANCY Can be assessed no more than every seven-calendar days	\$150.00
WORKING WITHOUT AN APPROVAL OR PERMIT	200%
<b>EXPIRATION OF PERMITS – EXTENSIONS FEES</b>	
(a.) Construction not started within 12 months of plan approval	\$100.00
(b.) Construction delayed or suspended for 6 months	\$100.00

## **REFUNDS**

No refunds will be issued except in the case of County error.

## **TRANSFERS OF PERMITS**

Permits are issued to the owner of the real property or their representative. Permits are transferable from one party to another upon payment of the transfer fee and either (1) written request of the releasing and gaining parties or (2) written notice of the property owner.

## **EXPIRATION OF PERMITS**

The Certificate of Plan Approval and therefore the Permit expire if:

- a. Construction, erection, alteration, or other work upon the building has not commenced within twelve months of the approval of the plans or drawings and specifications. One extension shall be granted for an additional twelve-month period if the owner requests at least ten days in advance of the expiration of the permit and upon payment of a fee not to exceed one hundred dollars. [ORC 3791.04(C)]
- b. In the course of construction, work is delayed or suspended for more than six months; the approval of plans or drawings and specifications is invalid. Two extensions shall be granted for six months each if the owner requests at least ten days in advance of the expiration of the permit and upon payment of a fee for each extension of not more than one hundred dollars. [ORC 3791.04(C)]